



STATE OF HAWAII  
**DEPARTMENT OF HUMAN SERVICES**

Benefit, Employment and Support Services Division  
820 Mililani Street, Suite 606  
Honolulu, Hawaii 96813

June 6, 2005

TO: All Prospective Applicants

SUBJECT: ADDENDUM TO THE REQUEST FOR PROPOSAL (RFP)  
HMS-302-05-04-O, "CHILD CARE FOR TEEN PARENTS ATTENDING  
WAIANAE HIGH SCHOOL"

The Department is issuing this addendum in accordance with Hawaii Administrative Rules (H.A.R.) §3-143-301 to amend and clarify the aforementioned RFP. This addendum is being issued to ensure that all applicants receive material information that has arisen during the course of review and discussion of the RFP. This addendum is to formally incorporate this change into the subject RFP.

The following amendments are being made to the affected sub-sections of the subject RFP:

1. **Memorandum To All Interested Applicants dated May 23, 2005:** The first sentence of the second paragraph is replaced with the following three (3) sentences: "The initial term of the contract is from July 1, 2005 to June 30, 2006. The expected start date of service is September 1, 2005. However, the service may start earlier than September 1, 2005, provided the facility and provider meet the DHS licensing requirements.
2. **I.IV. Procurement Timetable (page 1-2):** The contract start date of September 1, 2005 is replaced with a contract start date of "July 1, 2005".
3. **2.I.E. Probable funding amounts, source, and period of availability (page 2-2):** The first sentence is amended to read as follows: A maximum amount of \$97,835 in total funding for Waianae High School students from federal funds is allocated for the initial *service period estimated to begin on September 1, 2005 and not to exceed June 30, 2006*. However, the service may start earlier than September 1, 2005, provided the facility and provider meet the DHS licensing requirements.
4. **5.D.1.a. Time of Performance:** This sentence is amended to read as follows: The

PROVIDER shall provide the services required under this Agreement for *an approximate period of 10 months, from the estimated start date of service of September 1, 2005*, to and including June 30, 2006 unless otherwise terminated. This additional sentence is also added to this section: However, the service may start earlier than September 1, 2005, provided the facility and provider meet the DHS licensing requirements.

**5. 2.II.A.1. Specific qualifications or requirements, including but not limited to licensure or accreditation:** The following sentences will be added to this section:

The DHS licensed capacity of the facility should be able to accommodate a minimum of 10 children. The maximum number of children to be served at one time by the applicant while the child care program is open for child care will be the maximum number as dictated by the DHS licensing requirements.

Should you have any questions or concerns on the above, please contact Rex Shilo, Program Specialist at (808) 586-0977. Pursuant to §3-143-301(e) this Addendum is being “telefacsimiled” to all prospective applicants.

Sincerely,

/s/ Garry L. Kemp

Garry L. Kemp  
Assistant Division Administrator